

# Darlington Town Deal Board

## Terms of Reference and Working Arrangements

### 1. Aim of the Board:

The Board will agree, deliver, oversee and monitor the Towns Fund Investment Programme for Darlington. This investment and regeneration programme will contribute to the town's strategic regeneration aims and assist delivery of the Council's Plan for economic growth, skills development, transport infrastructure, housing and community involvement.

Town Board will determine targets to define and monitor its own more local priorities.

### 2. Functions of the Board

The Board will be an advisory body in relation to the development, submission and adoption of Darlington's Town Investment Plan.

- i. Provide a mechanism through which regeneration activity, proposed or underway in Darlington is co-ordinated within the areas identified in the Town Investment Plan.

Specifically, the Board will:

- ii. Advise or make representations to the, the Council's Cabinet and Chief Officers Executive, in relation to programmes of regeneration, project activities (and the prioritisation of those activities) and the arrangements for delivery of regeneration programmes.
- iii. Provide a mechanism through which regeneration activity, proposed or underway in the Town Investment Plan is co-ordinated.

In so doing the Board will:

- iv. Offer public, private and third sector stakeholders' opportunities to present investment and development proposals and co-ordinate these interests to deliver the regeneration programme.
- v. Offer guidance and comment on the use of stakeholders' land, assets, services and developments as they relate to the delivery of the Town Fund Investment programme.
- vi. Consider and advise on the use of new partnership delivery models to support economic growth, housing and community led regeneration.
- vii. Ensure that partners undertake the following to support the regeneration of Darlington.
  - a) plan effectively to meet current and future economic growth need.

- b) secure housing and complementary investment and make sure this meets identified needs.
- c) seek the highest possible standards of environmental sustainability for development.
- d) protect and improve local amenity and environmental quality.
- e) ensure investment in and adjoining the area (including the town centre and identified regeneration sites) maximises employment and training opportunities for local people.
- f) provide greater certainty and transparency for the future of Darlington's communities and neighbourhoods.
- g) have due regard to equality in all decisions and activities.
- h) communicate and engage effectively with all stakeholders.

### **3. Board Procedures**

- i. The Board will operate in accordance with the overall governance arrangements established to support the delivery of the Council Corporate Plan and Town Investment Plan.
- ii. The Board will produce and agree a regular highlight report to the Councils' Cabinet and appropriate Scrutiny Committees.
- iii. The Board will meet around 3 times per annum (usually on a Friday or Monday morning to accommodate parliamentary schedules).
- iv. The Board will have no direct budget and shall not replace the decision-making powers of individual member bodies. It will not constitute a separate legal entity.
- v. Board members will nominate deputies for attendance in absence in their absence.
- vi. Board meetings will not be open to the public, but papers, agendas and minutes will be published on the Darlington Council website promptly. A forward plan of meetings will be published on the Darlington Council website.

### **4. Support Arrangements**

- i. The Board will be serviced by and have technical and professional support through the Council's Economic Growth Directorate.
- ii. The Chair will have a pre-Board briefing no later than 2 weeks prior to each meeting and interim briefings on request.
- iii. Board members will receive papers and agendas not later than 1 week in advance of meetings.